

Mark Your Calendar Now for the Second NCAD Conference!

The Kentucky Commission on the Deaf and Hearing Impaired (KCDHI) cordially invites you to the Second National Conference of the National Council of Agencies on Deafness (NCAD).

| May | | 1990 | | | | | | |
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KCDHI will host the Conference in Louisville on May 10-12, one week after the running of the Kentucky Derby. The theme of the Second Conference ("The 1990s: Down the Stretch toward the 21st Century") reflects both the host state's tradition of fine thoroughbred racing and the exciting opportunities NCAD members have to learn and grow as we race together toward the next century.

Of the issues that face us in these challenging times, the following four will be featured in state-of-the-art Conference presentations and exhibits:

- Getting the most for your (private OR state agency) dollars
- State interpreter screening programs and the RID: Where do we go from here?
- State commissions/councils: does your state need one?
- Improving English literacy for children and adults.

Watch for Our Spring Mailing...



This is the first of two brochures about the upcoming Conference which will be mailed to NCAD member organizations and other interested groups. A SECOND BROCHURE WILL BE MAILED IN FEBRUARY and will include the following:

- A complete schedule of Conference presentations and activities, and a pre-registration form
- Details on hotel reservations and accommodations
- Information on discount airplane fares
- Suggestions on what to do and see in Louisville
- Conference registration fees for members and non-members (Note: Non-member registration fees will include membership dues for eligible non-member agencies wishing to join NCAD.)

For more information or to request inclusion on the February mailing list, contact:

Bill Rogers
Kentucky Commission on the
Deaf and Hearing Impaired
Brighton Park Mall
Frankfort, KY 40601
Phone (502) 564-2604 (V/TDD)

You'll Like Louisville

Whatever your tastes and interests, you won't be bored in Louisville (that's Lou-u-h-vul).

Though your days will be full of many Conference activities, you will also have time to enjoy the finest in Derby City entertainment and hospitality.

For your return home, we suggest that you take advantage of "cheaper on Sunday" plane fares and join host KCDHI for a Saturday afternoon at the races at historic Churchill Downs on May 12. We will go to the races as a group after the Conference officially closes at noon that day.

An evening riverboat cruise on the Ohio River is also part of the Conference plans; the cruise will be available to Conference registrants at no extra charge.



About NCAD...

The National Council of Agencies on Deafness (NCAD) is made up of two primary groups serving the deaf and hearing impaired: state commissions and councils, and community service centers. NCAD offers its members the mechanism to be part of a strong, united, national network of organizations which work to benefit the deaf and hearing impaired.

Through biennial national conferences, frequent workshops and seminars, and informal "grassroots" contacts, NCAD offers its members opportunities to (1) grow in professional skills and knowledge, (2) disseminate and share information on fund-raising, grant-writing and other critical topics, (3) develop and share computer data bases, (4) facilitate inter-state and inter-agency communication, and (5) provide or obtain assistance for new state commissions and community service centers.

To learn how your organization can become a member of NCAD, or to request an application form, write to:

Bob Geesey
W. 39th Randolph Road, Apt. 9
Spokane, WA 99204

*"Opening the gates
toward accessibility
and equity for
hearing impaired
citizens in America"*



Bulk Rate
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The 1990s:



*Down the stretch
toward the 21st Century*

The Second National Conference of the National Council of Agencies on Deafness

May 10-12, 1990
Seelbach Hotel
Louisville, KY

Kentucky Commission on the Deaf and Hearing Impaired
Brighton Park Mall
Frankfort, KY 40601

**A Collection of Documents from the
National Council of Agencies on Deafness
1984-1988**

1. Constitution and Bylaws
2. First National Conference Brochure
3. Minutes from the meeting of the First National Conference
4. NCAD Stationery
5. NCAD Brochure
6. NCAD Membership Application form
7. Minutes from 1984 meeting in Baltimore, MD that revised the constitution and bylaws
8. NCAD Newsletter (not enclosed)

Presented by Chris Hunter Past NCAD President 1988-90
July 5, 2004

NATIONAL COUNCIL OF AGENCIES ON DEAFNESS, INC.

CONSTITUTION AND BYLAWS

TABLE OF CONTENTS

| | | |
|--------------|------------------------------|---|
| ARTICLE I | Name and Offices..... | 1 |
| ARTICLE II | Purposes and Objectives..... | 1 |
| ARTICLE III | Membership..... | 2 |
| ARTICLE IV | Membership Dues..... | 3 |
| ARTICLE V | Meetings..... | 3 |
| ARTICLE VI | Administration..... | 4 |
| ARTICLE VII | Committees..... | 7 |
| ARTICLE VIII | Elections..... | 8 |
| ARTICLE IX | Amendments..... | 8 |
| ARTICLE X | Dissolution..... | 8 |

Revised 5/22/87 by mail vote
Revised 7-3-84, Baltimore, Maryland
Revised 4/8/88, Austin, Tex

Notice: Revision is in boldface. It will be removed after El Paso Board Meeting (Sept. 13, 1988).

CONSTITUTION AND BYLAWS
OF THE
NATIONAL COUNCIL OF AGENCIES ON DEAFNESS, INC.

Article I Name and Offices

Section 1. Name. This corporation shall be known and designated by the name "National Council of Agencies on Deafness, Inc." hereinafter referred to as the "National Council".

Section 2. Place of Corporation. The National Council shall be incorporated as a non-profit corporation under the laws of one of the several states of the United States.

Section 3. Offices. The National Council shall maintain its central office.

Article II Purposes and Objectives

For the purposes of this Constitution and Bylaws, "hearing impairment" is a generic term indicating a hearing disability which may range in severity from mild to profound, including the subsets of deaf and hard of hearing.

Section 1. Improvement of Services. The purposes and objectives for which the National Council is established and operated are:

A. To provide a specialized forum for administrators of member agencies to study, deliberate, and act upon matters affecting human services and other services to hearing impaired persons.

B. To provide a resource for the formulation and expression of the collective points of view of member agencies on all issues affecting the provision of human services and other services to hearing impaired persons.

C. To serve as an advisory body to and to establish and maintain liaison with federal agencies as they develop policies and administer programs affecting services to hearing impaired persons.

D. To serve as an advisory body to voluntary agencies on matters pertaining to human services and other services to hearing impaired persons

E. To encourage, sponsor, or conduct research and/or demonstrations, which can reasonably be expected to lead to improvement in programs and services to hearing impaired persons

ARTICLE II Purposes and Objectives (Continued)

F. To inform the public of the ability and capacity of persons who are deaf or hearing impaired; of the benefits to society derived through the provision of human services and other services to hearing impaired persons; and to otherwise promote their social and economic independence.

G. To advocate nationally on a planned basis, the improvement of programs and services to hearing impaired persons.

ARTICLE III Membership

Section 1. Eligibility. State government or non-profit private agencies whose established primary function focuses on the provision of human services affecting hearing impaired citizens are eligible for membership in the National Council. Such human services may include advocacy, information and referral, interpreting services, TDD message relay, deafness workshops, technical assistance.

Section 2. Perfection of Membership. Membership in the National Council is perfected by an eligible agency through its payment of such annual dues as may from time to time be established and by the agency's commitment to uphold and to advance the National Council's purposes and objectives as set forth in Article II

Section 3. Representation of Member Agencies. The "Agency Administrator" shall be entitled to represent the member agency in the National Council and to cast a single vote of the member agency. The Agency Administrator shall enjoy full privileges of participation in all meetings and other activities of the National Council. When the Agency Administrator is unable personally to represent the agency on or before the National Council, he shall have the right to designate a subordinate from within the agency to represent the agency, who shall enjoy the full rights and privileges of the Agency Administrator except for the purpose of serving as an officer.

Section 4. Application for Membership. Applications for initial membership in the National Council may be made by letter from the Agency Administrator thought to be eligible for membership in the National Council. Such letter shall be directed to the Secretary/Treasurer of the National Council, and in the event of any question on the part of the Secretary/Treasurer as to the applicant's eligibility for membership, the question of eligibility shall be referred to the Executive Committee for determination. Once eligibility and membership have been established, the Secretary/Treasurer thereafter shall bill the agency for annual dues, and membership shall be continued through payment of dues.

ARTICLE III Membership (Continued)

Section 5. Changes Respecting Member Agencies. In the event of any significant change in the services of a member agency or in the event of a change of its Agency Administrator, it shall be the duty of the member agency to notify a member of the Executive Committee of such change, as well as of changes of address and related matters.

ARTICLE IV Membership Dues

Section 1. Payment Required. Membership dues in the National Council shall be set by the membership on recommendation of the Executive Committee, and the payment of such dues shall be a condition precedent to the right to vote.

Section 2. Time and Payment. Regular dues shall be payable for the calendar year, which calendar year shall also constitute the National Council's fiscal year. Dues for each fiscal year must be paid on or before March 31, in order for the member agency to retain its right to vote for the balance of the fiscal year.

ARTICLE V Meetings

Section 1. Regular Membership Meetings. The National Council shall hold one biennial meeting. The place of all regular meetings of the National Council shall be fixed by a majority vote of the membership, or the membership shall authorize the Executive Committee to select the place.

Section 2. Special Membership Meetings. Such meetings of the National Council may be called by the President with the approval of the majority of the Executive Committee. The place of the special meeting shall be determined by the Executive Committee.

Section 3. Notice of Membership Meetings. Notice of all meetings shall be given at least ninety days prior to the meeting by mailing a tentative agenda to each member agency at its last known address.

Section 4. Meetings of the Executive Committee. At least thirty (30) days notice of all meetings of the Executive Committee shall be given by the President. When time does not permit such notice, the Executive Committee may conduct a meeting by means of a telephone conference call in order to deal with matters deserving the immediate attention of the Executive Committee provided that a quorum participates in the telephone conference and minutes of such telephone conferences are taken, preserved, and distributed to the membership.

ARTICLE V Meetings (Continued)

Section 5. Quorum. (a) A quorum of all meetings shall consist of 50 percent of the members attending the meeting. The term "member in good standing" means a member agency whose dues have been paid as provided for in Article IV. (b) A quorum at all meetings of the Executive Committee shall consist of a majority of the members of the Committee.

Section 6. Minutes. Minutes of all meetings of the membership and of the Executive Committee shall be taken, preserved, and distributed to all member agencies.

Section 7. Rules of Order. Meetings shall be conducted in accordance with the provisions of the latest edition of Robert's Rules of Order, except that if any requirements of Robert's Rules of Order is in conflict with a provision of the Constitution and Bylaws of the National Council, the Constitution and Bylaws shall prevail.

ARTICLE VI Administration

Section 1. Executive Committee. The interim affairs of the National Council shall be conducted by an Executive Committee which shall consist of the officers of the National Council.

Section 2. Powers and Duties. The powers and duties of the Executive Committee shall include:

A. Entering into agreements with other organizations, when such agreements will facilitate the attainment of the purposes and objectives of the National Council.

B. Adopting a budget and establishing policies for disbursing and accounting for funds.

C. Making arrangements for meetings of the National Council. The **President** may appoint a program committee, consisting of one or more members, which shall be responsible for developing the agenda and completing arrangements for such meetings as authorized or directed by the Executive Committee.

D. Hearing and acting on reports of all committees.

E. Authorizing the appointment of special committees.

F. Acting upon nominations of the chairperson for committee assignments.

G. Appointing a committee to nominate officers.

H. Assigning functions and duties to members of the National Council.

ARTICLE VI Administration (Continued)

I. Promulgating regulations needed to carry out the purposes of the National Council and performing such other duties as are usually expected of executive bodies, and

J. Reporting to the National Council on its activities.

Section 3. Prohibitions. The Executive Committee is prohibited from:

A. Undertaking financial commitments for the obligation or expenditure of funds exceeding the available unobligated resources of the National Council.

B. Obligating future Executive Committees in undertakings unless the successor Executive Committees or committees has the right to review and ratify or rescind such undertaking.

Section 4. Officers Duties. The officers of the National Council, who shall also serve as officers of the Executive Committee, shall consist of the following:

A. The President

The duties of the president as the Chief Executive Officer shall include presiding over the meetings of the National Council and its Executive Committee; nominating to the Executive Committee, within thirty (30) days of the assumption of office, members to fill all vacancies on committees; supervising the work of committees; and representing the Council wherever such official representation is needed.

B. The Vice-president

The duties of the Vice-president shall be to perform the duties of the president when the president is unable to do so, and shall perform such other duties as may be assigned by the Executive Committee. The Vice-president chairs the biennial meeting of the National Council.

C. The Secretary/Treasurer

The duties of the Secretary/Treasurer shall be to serve as the custodian of all records, including financial accounts and records of the National Council, and for transferring such records to his successor. The Secretary/Treasurer shall be responsible for taking, preserving, and distributing minutes of all proceedings of the National Council or its Executive Committee to the membership on a timely basis. If the Secretary/

Treasurer is unable to discharge all of his duties and responsibilities, he may designate a member of his staff to assist him. In the event that he or his assistant is unable to attend meetings of the National Council or of the Executive Committee,

ARTICLE VI Administration (Continued)

C. The Secretary/Treasurer (continued)

he may designate some other member representative to fulfill the responsibilities and take and distribute minutes of the proceedings, or in the absence thereof, the **president** shall, before proceeding with any other business, appoint a temporary recording secretary for that purpose unless the services of a public or legal stenographer has been authorized and engaged for that purpose as herein provided.

The Secretary/Treasurer shall be responsible for preparation and submitting a budget to the Executive Committee for approval. He shall be responsible for billing and collecting dues from member agencies; for disbursing and accounting for the funds of the National Council in accordance with its established policies and procedures; and for the investment of National Council funds in accordance with directives of the Executive Committee. He shall make the financial records and books of the National Council available for inspection by any person serving as a representative to the National Council. Reports describing all financial transactions shall be made to the membership at regular meetings, and there shall be at least one annual and comprehensive Financial Report to the members. He shall perform such other duties as may be assigned by the Executive Committee.

Section 5. Order of Succession. Whenever a vacancy exists in the office of the **president**, he shall be succeeded in office by an elected officer of the National Council in the order in which the officers appear in Section 4, Article VI.

Section 6. Vacancies. Any vacancy in any office other than the office of **president** because of succession, death, resignation, removal, disqualification or otherwise, shall be filled by election at any meeting of the members by a majority vote of those present and voting thereon. Only those casting an affirmative or negative vote shall be considered as voting thereon. Nominations shall be from the floor.

The **president** may, in his discretion appoint an "Agency Administrator" to fill an existing vacancy in an elective office. Such "Agency Administrator" shall serve as an officer until any election can be held at the next successive regular meeting of the membership.

Section 7. Removal of Officers. Any officer of the National Council may be removed by the Executive Committee whenever, in its judgement, the best interests of the National Council would be served thereby. Notice of such removal shall be given to the members and the action shall be subject to review and ratification or repeal by the full membership, acting in a regular meeting or through mail ballot, if writing by at least five (5)

ARTICLE VI Administration (Continued)

Section 8. Compensation. The individuals elected to the office described in Section 4 of Article VI of these Bylaws shall serve without compensation or remuneration, except that of expenses actually incurred in carrying out official responsibilities, in accordance with policies and procedures of the National Council.

Section 9. Other Staff or Officers. The Executive Committee may from time to time secure clerical, technical, legal, or other professional services deemed necessary for more effectively accomplishing the purposes and objectives described in Article II. Such services may be obtained on such terms and conditions as appear necessary and prudent.

Section 10. Terms of Officers. The term of all elective officers of the National Council shall be for a period of two years. The term of office shall commence immediately following the biennial election of officers. An individual may, however, be re-elected for any successive number of terms of office.

Section 11. Ratification. Any and all actions of the Executive Committee may be reviewed and ratified, disaffirmed or rescinded in whole or in part at any subsequent meeting of the members by a majority vote of those present and voting thereon. Only those casting an affirmative or negative vote shall be considered as voting thereon.

ARTICLE VII Committees

Section 1. Standing Committees. The Executive Committee shall from time to time establish such standing committees as may be deemed necessary. The **president** shall make and submit nominations for committee assignments to the Executive Committee for approval.

Section 2. Special Committees. When special committees have been authorized by the Executive Committee, the **president** shall nominate and submit special committee assignments to the Executive Committee for approval.

Section 3. Eligibility. In order for an individual to serve on any special committee of the National Council, it is not a condition of eligibility that the individual also serve as a member's official representative to the National Council. The practice of encouraging other individuals from member agencies to participate in the committee work of the National Council will be favored. Special committees may from time to time be established with a view toward obtaining judgement and expertise from individuals not associated with any agency qualified for membership in the National Council.

Section 4. Executive Committee Approval. An Executive Committee approval of committee assignments may be accomplished by mail or at any meeting of the Executive Committee provided for herein.

ARTICLE VIII Elections

Section 1. Biennial Elections. At the regular meeting of the membership of the National Council on the even numbered years, the following officers shall be elected:

- A. President
- B. Vice-president
- C. Secretary/Treasurer
- D. Three trustees representing state government agencies (commissions, councils, depts. divisions etc.)
- E. Three trustees representing non-profit private agencies.

Section 2. Eligibility. Any "Agency Administrator" representing a member agency in good standing shall be eligible to hold office in the National Council.

Section 3. Conduct of Election. As the final order of business prior to adjournment, the president shall call for nominations from the floor and after the nominations for each office have closed, the election for that office shall ensue, and a majority of those present and casting an affirmative or negative vote shall be required for successful election to office. Voting may be by secret ballot or by roll call vote as the membership present and attending may determine.

ARTICLE IX Amendments

Section 1. Notice. These Bylaws and the Articles of Incorporation of the National Council of Agencies on Deafness may only be amended or altered at a meeting of the membership, but notice of any proposed amendment to these Bylaws or Articles of Incorporation shall have been mailed to each member of the National Council at least sixty (60) days prior to the meeting at which any amendments are to be considered. The requirement of notice, may however, be waived by the consent of four-fifth (4/5) of the members present at any meeting. In order for any amendment to be made under this section to these Bylaws, such amendment shall require an affirmative vote by two-thirds (2/3) of those present and voting at the meeting at which the amendment is considered.

ARTICLE X Dissolution

The assets of the National Council shall be used only for such purposes as are herein prescribed, and under no condition shall such assets be used to influence legislation in any way. No income of the National Council shall incur to any individual. If the National Council should be dissolved, its remaining assets shall be disbursed to a non-profit organization serving hearing impaired under the Internal Revenue Service Law (1954-Tax Exempt Status 501-C-3) as determined by the last Executive Board.

Historical Note: The National Council of State Agencies on Deafness at its regular meeting on June 21, 1983, adopted and ratified this Constitution and Bylaws. The ratification was supported by mail vote of the membership. It was revised on 7/3/84 Baltimore, MD. It was revised again by mail vote on May 22, 1987 to extend membership to non-profit service agencies and to change its name to the National Council of Agencies on Deafness.

NATIONAL COUNCIL OF AGENCIES ON DEAFNESS

Conference Program

Wednesday, April 6, 1988

10:00 a.m. - 5:00 p.m. Registration

1:00 p.m. - 3:00 p.m. Plenary/Business Session

3:00 p.m. - 3:30 p.m. Refreshment Break

3:30 p.m. - 5:00 p.m. I Mini-Workshop (Participants will have choices of several topics)

5:30 p.m. - 6:30 p.m. Reception

Thursday, April 7, 1988

8:00 a.m. - 12:00 noon

Assertive Administration . . .
The Art of Dealing with Difficult People

Dr. Bill Marshall, Professor and Dept. Head in Department of Administration and Supervision, Gallaudet University

12:15 p.m. - 2:00 p.m.

(Luncheon/Banquet)

Governor of Texas William Clements (invited)

2:30 p.m. - 4:00 p.m.

II Mini-workshops (Participants will have choices of several topics)

5:00 p.m.

Gayline Tour Bus departs for Y.O. Onion Creek Ranch for BBQ, hayride and dance

Friday, April 8, 1988

8:00 a.m. - 12:00 noon

Business Session II, Wrap up and Closing Session

Conference Objectives:

The first National Conference of the National Council of Agencies on Deafness is sponsored by the Texas Commission for the Deaf and co-hosted by the Gallaudet University Southwest Regional Center. This conference is designed for state legislatively mandated commissioners and council private non-profit community center councils serving citizens who are deaf/hearing impaired. This conference reflects a growing awareness of the needs of deaf citizens and the importance of deaf and hearing impaired citizens in the political and social decision makers face in their effort to provide access to citizens who are deaf/hearing impaired in the community. To ensure enhancement of administrative techniques, program skills development, and resources, the National Conference will focus on a variety of relevant issues through workshops, general/business meetings, and discussions. Conference participants will receive diverse information with the ultimate objective being to gain first hand experience in managing deafness. The conference is being managed jointly by the Texas Commission on Deafness, the National Council of Agencies on Deafness, and Community Service Centers nationwide.

Intended Participants:

Administrators, program specialists of Community Agencies and state Commissioners and Councils and others serving the needs of citizens who are deaf and hearing impaired.

Conference Location:

A block of rooms has been reserved at the conference site, the Driskill Hotel, until March 31. After that date, room will be on a space available basis. The Driskill Hotel is a historic and famous Fifth Avenue landmark located in the heart of downtown Austin. It combines old world charm with modern comforts and offers a variety of dining and entertainment in the nearby historic sixth street district. For this National Conference, special room rates are

\$48.00 for single or double occupancy (this price does not include tax). Please use the reservation form or when calling, indicate to the reservation clerk that you are attending the National Conference of Agencies Serving the Deaf.

Ground Transportation:

Courtesy transportation to and from the airport is provided by the Driskill Hotel. Complimentary parking at the hotel is available for participants driving to the Conference.

REGISTRATION INFORMATION:

Participants are encouraged to register in advance for the Conference by April 4 to ensure a place at meal functions and meeting sessions. The registration fee of \$150.00 covers the cost of the luncheon/banquet and BBQ, breaks, program materials and handouts. After April 4, there will be a late registration fee of \$175.00.

To register, please complete the attached registration form. Checks/state vouchers must accompany form and be mailed to:

National Council of Agencies on Deafness
c/o Texas Commission for the Deaf
P.O. Box 12904, Capital Station
Austin, Texas 78704

Continuing Education Units:

Gallaudet University CEU will be available to conference participants for registration for those attending the registration table. A total of 1.0 CEU will be offered for this conference. A \$70.00 processing fee, payable to Gallaudet University, will be charged for CEU registration.

REGULAR MEETING
FIRST NATIONAL CONFERENCE OF THE
NATIONAL COUNCIL OF AGENCIES ON DEAFNESS
AUSTIN, TEXAS, APRIL 8, 1988
8:30 a.m.

Bill Peace, State Administrator of the North Carolina Council for the Hearing Impaired, serving as Chairman, welcomed those in attendance and discussed the background of the organization and the expansion of the Council to include non-profit community service agencies. He stated that he and others had made every effort to keep the organization alive even though some plans had not been followed through. He further stated that during the last two years, work was mostly confined to planning the First National Conference with Larry Evans, Executive Director of the Texas Commission for the Deaf. He then recognized Larry Evans and expressed his appreciation on behalf of the attendees for the work done to make the conference successful.

Bill Peace then recognized Chris Hunter, Executive Director of the Michigan Division of the Deaf and Deafened to take over the Chair to lead discussion on some changes that were needed in the ByLaws. Chris Hunter explained that the Council ByLaws presently provided for sixteen (16) votes and dues were established at \$50 per year. Discussion related to these dues and membership issues resulted in the following motions:

Joel Ziev: Establish dues of fifty dollars (\$50) for agencies of less than ten (10) Full Time Employees and one hundred (\$100) for agencies with ten (10) or more FTL, Second by Peggy Schmidt and passed.

Peggy Schmidt: The Executive Committee be expanded by adding two members-at-large: one representing non-profit agencies to be elected by those agencies, and one representative of state agencies to be elected by those agencies. Seconded by Larry Evans and passed by required 2/3 votes.

Bill Peace: The term of the offices of Chairman and Vice Chairman be changed to read President and Vice President. Seconded by Tom Geesey and passed.

A discussion on affiliation with another organization included a presentation by Gloria Kemp, President of the American Deafness and Rehabilitation Association (ADARA). Discussion resulted in the following motions:

Robert Geesey: That the Executive Committee negotiate with ADARA on affiliation. Seconded by Bill Rogers and passed.

Larry Evans: NCAD be created as an independent organization. Seconded by Joel Ziev and passed.

Next, discussion returned to the makeup of the Executive Committee. Opinions were expressed that the Executive Committee should be expanded and represent the total membership. The following motions were made to amend previous motions passed earlier in the meeting:

Dana Leonard: To reconsider the motion of expanding the Executive Committee to five (5) members. Seconded by Steve Larew but denied.

April 8, 1988 minutes
page 2

Joel Ziev: Change composition of Executive Board from two (2) members-at-large to six (6) members-at-large. Seconded by Bill Peace and passed by required 2/3 vote.

Robert Geesey: Amend the amendment to read that three of the at-large members represent non-profit agencies and three of the at-large members represent state agencies. Seconded by Lil Browning and passed by required 2/3 vote.

Further discussion of the Council's ByLaws resulted in the following motion:

David Rosenthal: Create a Standing Committee to study the Constitution and ByLaws and make recommendations for improvement and changes to be submitted to the Executive Board for review and submission to the members at least 60 days prior to the next convention for ratification. Seconded by Gerald Nelson and passed.

Joel Ziev: Change title of President to President and Chief Executive Officer (CEO). Seconded by Lil Browning and passed.

Peggy Schmidt: Meet in even years. Seconded by Robert Geesey and passed.

At this point, Bill Peace reclaimed the Chair.

Next, nominations were made for the officers: President and CEO, Vice President and Secretary. Because nominations closed with only one nominee for each position, the following motion was necessary:

Larry Evans: That the Secretary cast a ballot and certify the officers. Seconded by Steve Larew and passed.

The following were thus elected:

Chris Hunter - President and CEO
Larry Evans - Vice President
Bob Geesey - Secretary

Election was then held for the at-Large positions on the Board with the following results:

State Agency Members of Board:

Bill Peace
Peggy Schmidt
Dana Leonard

Non-Profit Agency Members of Board:

Gerald Nelson
Joel Ziev
Bruce Weir

Lil Browning recommended that the Board investigate a way to connect with the El Paso Conference scheduled in September, 1988 to enable NCAD to make input and get some visibility. She also requested

the secretary's address and that a letter could be sent to all on the list of convention names.

Discussion was held on plans for the next Convention, to be held in 1990. Three bids were submitted to host the Convention:

1. Robert Geesey for Spokane, Washington.
2. Bill Rogers for Louisville, Kentucky.
3. Gerald Nelson for Washington, D.C.

Brief presentations were made for all three. A vote was taken and Louisville, KY was decided on. Bill Rogers told the Convention that April or May would be the best time, before or after the Derby. Louisville is centrally located and easily accessible by most all major airlines.

Bill Peace again thanked TCD making the conference a success. Speaking of the financial success of the conference, he stated that while there were a few bills to be paid, we should have \$1500 - \$1800 left over.

There being no further business, the meeting adjourned at 11:05 a.m.

William B. Rogers
Acting Secretary

President and CEO

National Council of Agencies on Deafness

North 1206 Howard • Spokane, Washington 99201

TELEPHONE: 509-458-2071 - Voice • 509-456-6146 - T.D.D.

July, 1989

Dear Colleague:

Enclosed you will find information about the National Council of Agencies on Deafness (NCAD). NCAD is a fairly new organization designed for and comprised of administrators of state commissions on deafness and non-profit (community service) agencies serving the hearing impaired population in the private sector. NCAD was founded in 1983 for state commissions, and in 1987 membership was extended to non-profit service agencies.

The major benefits of membership are information sharing and a biennial convention. Our first convention was held in Austin, Texas last April with at least fifty administrators and representatives from more than 17 states participating. Topics included management training and aspects of funding. Participants also gained information from interaction and sharing. The next convention is scheduled for Louisville, Kentucky, in May, 1990.

NCAD Bylaws define membership eligibility as follows: "State government or non-profit private agencies whose established primary function focuses on the provision of human services affecting hearing-impaired citizens are eligible for membership. Such human services may include advocacy, information and referral, interpreting services, TDD message relay, etc."

If you are interested and your agency meets the eligibility requirements, please fill out the enclosed application and send a check. The annual membership dues by calendar year are \$50 for agencies with less than ten full time (FTE) employees and \$100 for agencies with ten or more. Because this is the first time we are collecting dues, initial membership will be good until December 31, 1990 and renewable annually thereafter.

I hope you will consider joining our professional organization, and would appreciate referrals to other agencies in your state that may be interested in NCAD. For more information, please call me at 517-373-0378 TDD/Voice.

Sincerely,

Chris Hunter
Christopher Hunter
President

"Opening the gates toward accessibility and equity for hearing impaired citizens in America."



FOUNDING MEMBER AGENCIES

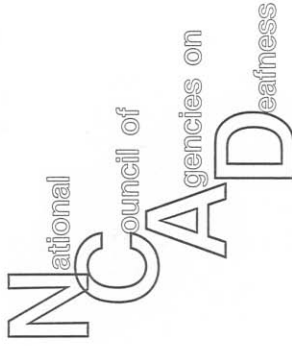
The following is a partial listing of agencies represented at the first National Conference held in Austin, Texas in 1988:

State Agencies

Arkansas Office for the Deaf & Hearing Impaired
 Arizona Community Outreach Program for the Deaf
 Texas Commission for the Deaf
 Washington State Dept. of Social & Health Services
 Michigan Division for the Deaf & Deafened
 Nebraska Commission for the Deaf & Hearing Impaired
 Central Oklahoma Assn. for the Deaf & Hearing Impaired
 Iowa Office of Deaf Services
 North Carolina Council for the Hearing Impaired
 Wisconsin Dept. of Health & Social Services
 Minnesota Dept. of Human Services
 Kentucky Commission for the Hearing Impaired
 Kansas Commission for the Hearing Impaired
 Florida Commission for the Hearing Impaired
 New York Society for the Deaf
 Pennsylvania Office of Deaf Services
 D.C.A.R., California

Local Service Agencies

Inland Service Center for the Deaf, CA
 Tarrant County Services for the Deaf & Hearing Impaired, TX
 Texas Rehabilitation Council
 Houston Council on Alcohol & Drug Abuse
 Travis County Council for the Deaf, TX
 S.W. Center for the Hearing Impaired, TX
 Deaf Action Center, Dallas, TX
 Corpus Christi Area Council for the Deaf, TX
 Spokane Service Center for the Deaf & Hearing Impaired, WA
 Gallaudet Regional Center, Eastfield, TX
 Gallaudet University, College of Continuing Education
 The National Academy, Gallaudet University



"Opening the gates toward accessibility and equity for hearing impaired citizens in America."

HISTORY...

The development of community service programs for the deaf and hearing impaired go back to the late 50's and early 60's. Then along came the establishment of state commissions and councils for deaf/hearing impaired in the early 70's which continues to this day.

Probably the oldest commission for the deaf is the Division for the Deaf and Deafened in Michigan which was established in 1930. There were probably some local community services for the deaf available during the postwar years but they were composed of volunteers and family interpreters.

Due to these developments, the National Council of State Agencies was born in 1983 after many meetings of key commission/council directors. The idea behind this entity was to foster exchange of information and develop data bases among such agencies.

Realizing that the number of such state agencies was too small for an operational national plan, the NCSAD, as it was then called, changed its name and amended its by-laws to include independent community service centers for the deaf in 1988 at its first ever National Convention in Austin, Texas.

With this name change, the organization is now known as the National Council of Agencies on Deafness.

BENEFITS OF MEMBERSHIP...

The NCAD meets biannually during even years at various host agencies. Benefits derived from membership in the organization include, but are not limited to the following:

- Professional Conventions
- Instill a strong united front on a national level
- Professional training and development in workshops and seminars provided in various locations across the country
- Dissemination and sharing of information
- Development and sharing of computer data bases
- Facilitation of inter-state and inter-agency communications
- Sharing of fund-raising and grant information
- Assistance to newly-established community service centers and state commissions

TO APPLY FOR MEMBERSHIP...

Administrators of agencies that wish to apply for membership or request additional information may do so by writing to:

Mr. Christopher Hunter, President
National Council Agencies on Deafness
c/o Michigan Division of
Deaf and Deafened
Commission on Handicapped Concerns
309 N. Washington, Box 30015
Lansing, Michigan 48909
(517) 373-0378 (TDD/Voice)

-OR-

Robert Greer

REGIONAL COORDINATOR FOR DEAF SERVICES
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
NORTH 1206 HOWARD STREET
SPOKANE, WASHINGTON 99201

Membership Application
National Council of Agencies on Deafness, Inc.

Name of Agency: _____ Date of Application: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: (____) _____ ☐ TDD ☐ Both

Administrator: _____

Title: _____

Organization's Status:

☐ State-government: _____

☐ Private non-profit: (Have 501c3 on file?) ☐ Yes ☐ No

Funding Source(s):

- | | |
|---|--|
| <input type="checkbox"/> State Appropriation | <input type="checkbox"/> Fed. Grant |
| <input type="checkbox"/> Local Gov't. Approp. | <input type="checkbox"/> United Way |
| <input type="checkbox"/> State Grant | <input type="checkbox"/> Membership Fees |
| <input type="checkbox"/> Local Gov't. Grant | <input type="checkbox"/> Donations |

Services Provided:

- | | |
|--|---|
| <input type="checkbox"/> Advocacy | <input type="checkbox"/> Job Placement |
| <input type="checkbox"/> Interpreting | <input type="checkbox"/> TDD Relay |
| <input type="checkbox"/> Interpreting Referral | <input type="checkbox"/> Public Information |
| <input type="checkbox"/> Counseling | <input type="checkbox"/> Other _____ |

Staff: _____ FTE _____ Volunteers _____

Geographic Service Area: _____

Yearly Budget: \$ _____ (optional)

Do you subscribe to Deaftek USA? yes/no

If so, under what user name: _____

OFFICE USE

Fee received: _____

Date: _____

Expires: _____

Dues Enclosed: (check one)

- ☐ Local Agency \$100.00 (10 or more FTE's)
- ☐ Local Agency \$ 50.00 (9 or less FTE's)

Make check payable to NCAD
and send with application to:

National Council of Agencies on Deafness, Inc.
N. 1206 Howard
Spokane, WA 99201

MINUTES OF THE ANNUAL CONFERENCE OF THE
NATIONAL COUNCIL OF STATE AGENCIES ON DEAFNESS

BALTIMORE, MARYLAND

JULY 3, 1984

Bill Rogers, NCSAD conference coordinator called the business meeting to order at 9 o'clock a.m.

The following state commission/councils were Present:

1. Lily Bess, Director, Virginia Council for the Hearing Impaired
2. Sharon Cook, Director, Kansas Commission for the Hearing Impaired.
3. Leon Curtis, Director, Washington
4. Richard Herring, Director, New Jersey Division of Deaf
5. Christopher Hunter, director, Michigan Division of Deaf and Deafened.
6. Eloise Lietzow, director, Iowa Deaf Services
7. David Myers, director, Louisiana Commission for the Hearing Impaired
8. William Peace, director, North Carolina Council of the Hearing Impaired
9. Herb Pickell, director, Wisconsin Service Bureau for the Deaf
10. Carl Roberts, director Oklahoma Commission for the Deaf
11. William Rogers, director, Kentucky Commission for the Hearing Impaired
12. _____ McKinney, commissioner, Texas Commission of the Deaf

There were a number of observers in attendance.

Agenda was approved as follows:

1. Revise Constitution and Bylaws
2. Membership dues
3. Election of officers
4. Affiliation with American Deafness and Rehabilitation Association
5. Information Clearinghouse
6. Membership Issue: Should NCSAD extend the membership to Private agencies that serve hearing impaired people?
7. Site of next conference
8. Wednesday night meeting

Motioned by Bill Peace (R. Herring) to delete "directors" from the bylaws. Carried.

Motioned by Bill Peace (C. Roberts) to reduce quorum from 80% to 50% (Article V, Sec. 6(a). Carried.

Eloise Lietzow brought attention to Article 6, Sec 4, C.

regarding expenses for representatives. Peace suggested that the Executive Committee develop a Policy.

Listzow suggested correction on Page 5, Sec 1 to read Chairperson, not President.

Listzow questioned about term of office on Page 6, section 10. There is no indication of length of office term. The membership agreed to change from annual to two years beginning July, 1984.

Motioned by Pickell to hold elections biennially during odd numbered years (Page 7, Art. III, Sec. 1). Carried.

Motioned by McKinner to change Art. X on dissolution to add as follows: If the National Council should be dissolved, its remaining assets shall be disbursed to a non-profit organization serving hearing impaired under the Internal Revenue Service Code (1954-Tax Exempt Status 501-C-3). Carried.

The Council discussed about election. Should it be concurrent with ADARA election year? Peace suggested to leave it to one year due to early stages of development of the organization. Rogers suggested that we need to have position on justifying organizations to attend meetings. MOTIONED by Cook (Roberts) to elect officers every two years. (Amend Art 6, Sec 10). Carried.

The Council voted to accept the Bylaws as revised.

The Council voted to affiliate with the American Deafness and Rehabilitation Association after lengthy discussion. The Council discussed at a length of time on dues. Nine council members voted for \$50.00 and only one voted for \$10.00. Its hereby official that \$50 dues will be assessed to each agency who wishes to become member of the National Council. The Executive Board will work with Sharon Carter, Executive Director of American Deafness and Rehabilitation Association to develop bookkeeping and billing procedures.

The following officers were elected: Chairperson--Bill Peace; Vice-Chairperson--Chris Hunter; Secretary-Treasurer--Lily Bess.

The meeting was adjourned until 1985 ADARA conference.

Respectfully submitted by,

Christopher Hunter
Acting Secretary

(My thanks go to Lily Bess who assisted me take minutes while I conducted Bylaws session.)