



**Memorandum of Understanding between Gallaudet University Department of Government & Public Affairs and the National Association of State Agencies of the Deaf and Hard of Hearing.**

**Purpose:** To promote shared interests, the Gallaudet University Department of Government & Public Affairs (hereinafter Department) and the National Association of State Agencies of the Deaf and Hard of Hearing (hereinafter NASADHH) establish this agreement to facilitate cooperation between the two organizations in the areas of internship, employment, and professional development opportunities.

1. **Internships:** The Department will identify, recommend and support undergraduate and graduate students to internship positions within NASADHH and to its states' members. NASADHH will make the Department aware of its needs and the expectations it will have of interns. The Department will work with other units in the university to prepare interested and qualified students for these positions.

Once an internship is established, faculty from the Department will supervise the academic credit component of the internship. The state agency will supervise the student performance during the internship. NASADHH will maintain a listing of internships and point-of-contacts. The Department faculty and site supervisor will exchange appropriate information relating to the intern's performance and evaluation.

2. **Employment:** NASADHH will make the Department aware of job vacancies for the graduating students. The Department will make students aware of these opportunities and, when appropriate assist NASADHH in recruiting qualified applicants.

3. **Professional Development:** At the request of NASADHH, and upon the mutual agreement of the parties, the Department, including the Burstein Center on Excellence, Leadership and Innovation (BCELI) will provide training for NASADHH members. Training may be provided through a variety of means to be negotiated. The training may be provided by Department faculty, adjuncts or other appropriate trainers. The costs of the training and the time, place and manner of the training will be negotiated as opportunities arise by the Department chair or the Chair's designee and appropriate officials from NASADHH.

4. **Miscellaneous:** Regarding communications, the Department should be contacted through the Chair or the Chair's designee. NASADHH should be contacted through the President. Activities regarding the development of internship, employment, and professional development opportunities shall be conducted consistent with the regulations and rules or policies and procedures applicable to Gallaudet University and the state agencies of the deaf and hard of hearing. This Memorandum of Agreement may be terminated by either party. This Memorandum does not establish legal rights, but only identifies areas of mutual interest and cooperation.

*Signed, this 24<sup>th</sup> day of March, 2016*

A handwritten signature in blue ink, appearing to read "Roberta Cordano", written over a horizontal line.

Roberta Cordano,  
President, Gallaudet University

A handwritten signature in blue ink, appearing to read "Steven Florio", written over a horizontal line.

Steven Florio,  
President, NASADHH